

**Government of Andhra Pradesh
Commissionerate of Collegiate Education**

Academic & Administrative Audit (AAA) – 2023-2024

FORMAT – I (COLLEGE PROFILE)

PART- A

**1. Name of the College and Address : SGA Govt. Degree College,
Yellamanchili**

URL of Website: **www.sgagdc.edu.in**

E- Mail : **sgagdc.jkc@gmail.com**

Phone number: **8919279469**

2. Vision & Mission

Vision: "To be the leading learning institution in the region by providing quality higher education to the students and empowering them with knowledge and skills to succeed in life"

Mission: Improving educational programs, technological resources, and student support services.

To serve the students by teaching them problem-solving, leadership, and teamwork skills. Foster commitment of stakeholders to social development offer quality education that meets to the needs of students conduct various programmes to enhance employability skills.

3. Name of the Principal, email, and mobile Number

- **Dr.P.Chandra Sekhar**
- **chandrasekhar.prema116@gmail.com**
- **8919279469**

4. Name of the Vice-Principal, email, and mobile Number

- **Sri Ramarao**
- **ramaraorekha999@gmail.com**
- **9492237769**

5. Name of the IQAC Coordinator, email, and mobile Number

- **Sri K.Venkanna**
- **karumuri.venkanna@gmail.com**
- **9542135995**

6. Name of the Academic Coordinator(for Autonomous Colleges), email, and mobile Number

- **Sri P.S.Jagga Rao**
- **psjaggarao@gmail.com**
- **9292351991**

7. Year of Establishment

- **1987**

8. UGC 2(f) and 12 B status (certificates to be verified)

➤ **Recognized in 2007**

9. Autonomous status – Yes/No, If yes, Since _____

➤ **No**

10. RUSA status

➤ **Enclosed**

11. College land and Plan details /documents

➤ **Enclosed**

12. Affiliation status : Permanent / temporary (certificates to be verified)

➤ **Permanent**

13. AISHE Status – Document

➤ **Enclosed**

14. NAAC Status -

a) Previous NAAC Cycle date and Month: **25.05.2023**

b) Date of Expiry: **June 09, 2028**

c) Previous Grade and CGPA (certificates to be verified):

➤ **A & 3.13**

15. Status of peer team recommendations

S. No	Recommendations made	Recommendations fulfilled/ To be fulfilled
1	Introduction of more new subjects and courses to shift into multi disciplinary higher educational institution	Introduced BA honors (History), B.Com honors (Computer Applications), B.Sc honors (Zoology) from the academic year 2024-25.
2	Evaluate the extent of evaluation of the implementation of the major recommendations of the last NAAC visit	The committee recommended P.G. Courses in the already existing disciplines; In the existing B.Com & B. Sc., courses, P.G. courses were introduced i.e. M.Com and M.Sc., (Organic Chemistry) due to the Industries demand in SEZ. Regarding computer education, the institution, procured 30 computers with the help of CSR funds from Laurus laboratories, as of today a total of 60 computers are in use, especially, JKC equipped with computers.

3	The functioning of all desirable cells like Women empowerment cell, Grievance redressal cell, placement cell etc., is to be strengthen and institutionalized	Women Empowerment Cell: Providing regular training for WEC members on relevant topics like sexual harassment prevention, gender sensitization Grievance Redressal Cell: Established a clear time frame for resolving grievances based on the complexity of the case. Placement Cell: Build strong relationships with potential employers in relevant industries. Conducting workshops and training programs on resume writing, interview skills, professional communication, and career planning.
4	Upscale the IT infrastructure and digits sport in the functioning of the college.	Bought 6 computers for examination cell and ordered 20 more computers for establishing one more computer lab.
5	Announce the skill and competency of the students to improve scope for their employability	Regularly we are analyzing the skill gaps between student skillsets and industry needs. Encouraging students to pursue relevant certifications in their field of study or interest via edX.
6	To construct a big auditorium for academic and cultural activities	Proposals submitted
7	To extend the hostel facilities for both male and female students	Proposal submitted
8	Motivate the young faculty to attract external research funds and consultancy	Motivated the faculty to attract research funds and consultancy
9	Keeping in view NEP 2020 a strategic plan to be prepared in consultation with all the stake holders to implement fully	Strategic plan prepared
10	Strengthen the consultancy and collaboration for resource mobilization system is to be implemented and popularized among the students.	Some of our faculty members delivering their consultancy services in incometax filing, GST. Some other faculty delivering their services in the field of medicinal plants.

11	The feedback system is to be made more scientific and institutionalized. The monitoring system is to be implemented and popularized among the students.	Feedback is collected from students and analysed.
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Action taken report to be attached

16. Previous Recommendations of Academic Audit of the CCE

Note: The Academic Audit for 2021-22 and 2022-23 was exempted due to the recent NAAC visit.

These are the suggestions made by the academic audit team in 2020-21.

No. of suggestions made	No of suggestions implemented
Add-on courses more needed	Every department started Add on Courses. Total are about 12.
More UG & PG Courses has to be introduced	Started M.Com course in 2017. Permission is given to start M.Sc (Chemistry) from the academic year 2022-23.
Give chances to PHC students on roll	Allotment will be done through OAMDC
More ICT tools should be used	Yes ICT classes are conducted as per time table. Most of our faculty members were generated LMS content.
More participation in LMS and E-learning resources	Teachers participation percentage in using ICT has been improved
Organize more seminars / conferences / workshops	Faculty are encouraged to conduct seminars / conferences / workshops
Needed to be organized academic competitions at different level	Academic competitions are conducted at college level and above for science day, Rangoli competitions, quizzes, and Elocution competition.
Research Guides has to be established	One faculty member has been recognized as research guide
More Research scholars has to be established	Trying to establish more research scholars.
Recommended to conduct seminars / workshops / training programs	Lecturers from other colleges are invited to conduct seminars / training programs
Recommended to conduct workshops / seminars on Intellectual Property Rights (IPR), Industry innovative practices	Intellectual Property Rights (IPR) seminar was conducted

More MOUs has to be established	13 MOUs are established with other colleges and organizations.
More accuracy needed on record of subject / department related extension activities	Accuracy maintained
More extension programs needed	Programs like CSP, NSS, Awareness Programs, Rallies are conducted
Library post recommended	A request was made to fill the post. Currently, a guest librarian has been appointed to the position
Strongly recommended for Alumni contribution	Alumni donated Rs.2,11,998/- for RO plants, Seminar chairs and printers

Action taken report to be attached

17. NIRF Rank (if any) : **NIL** Year:
18. Green Audit Report by Government Agency: **Nil** Year:
19. Awards & Achievements for the institution during the current Academic Year with details: **Nil**

PART-B

1. No. of Programmes Offered by the College

Year	2022-23	List of Programmes	2023-24	List of Programmes
Number of Programmes	UG-5 PG-2	UG: 1. B.A.(HERI) 2. B.Com(general) 3. B.Sc(MPC) 4. B.Sc(MPCS) 5. B.Sc(CBZ) PG: 1. M.Com 2. M.Sc(Organic Chemistry)	UG-5 UG Single Major – 5 PG-2	UG: 1. B.A.(HERI) 2. B.Com(general) 3. B.Sc(MPC) 4. B.Sc(MPCS) 5. B.Sc(CBZ) Single Major 1. B.A Honors (Economics) 2. B.Com Honors (General) 3. B.Sc Honors (Chemistry) 4. B.Sc Honors (Botany) 5. B.Sc Honors (Computer Science) PG: 1. M.Com 2. M.Sc(Organic Chemistry)

2. No of Value Added Courses introduced (last two years)

Year	2022-23	List of Courses	2023-24	List of Courses
Value Added courses	11	1. Arithmetic and reasoning	11	1. Arithmetic and reasoning

		2. House wiring and repairing of Fan and Mixer 3. Food adulteration and its detection 4. Important medicinal plants used in our daily life 5. Edible freshwater fishes and their importance 6. Communication and soft skills development 7. Journalism - Telugu 8. the web designing 9. Mutual funds 10. Tourism and Travel Management 11. MS-Word		2. House wiring and repairing of Fan and Mixer 3. Food adulteration and its detection 4. Important medicinal plants used in our daily life 5. Edible freshwater fishes and their importance 6. Communication and soft skills development 7. Journalism - Telugu 8. the web designing 9. Mutual funds 10. Tourism and Travel Management 11. MS-Word
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3. Details of teaching faculty

No of posts	Sanctioned	Working	Vacancies
Regular	23	16	9
PTL	Nil	Nil	Nil
Contract	Nil	Nil	Nil
Guest	Nil	6	Nil
Total	23	22	9

4. Qualifications of teaching staff

Teaching Staff	PG	M. Phil / M/Tech	Ph.D	NET/SET
Regular	16	06	07	09
PTL	Nil	Nil	Nil	Nil
Contract	Nil	Nil	Nil	Nil
Guest	05	Nil	Nil	04
Total	21	06	07	09

5. Details of non- teaching faculty

No of posts	Sanctioned	Working	Vacancies
	10	10	0
Total	10	10	0

6. Student strength particulars

a) During the last two years

Year	2022-23			2023-24		
No. of students	I	II	III	I	II	III
	214	176	147	239	191	170

7. No of students appeared in the final year exams during the last two years

Year	2022-23			2023-24		
Programme wise	A	P	%	A	P	%
BA(HERI)	17	17	100	16	16	100
B.Sc (MPC)	20	20	100	34	34	100
B.Sc(BZC)	28	28	100	39	39	100
B.Sc(MPCs)	35	35	100	35	35	100
B.Com	41	41	100	40	40	100

8. Teacher – student ratio (Current Year): **32:1**

9. Infrastructure details (Physical and Academic facilities of Criterion-IV)

- i. Total no of class rooms : **09**
- ii. Total no of laboratories : **04**
- iii. Total no of digital classrooms : **03**
- iv. Total no of virtual classrooms : **01**
- v. Total no of ICT enabled classrooms : **03**
- vi. Total no of studios : **Nil**
- vii. Total no of Computers, Student & Computers Ratio: **1:10**
- viii. Total no of printers : **04**
- ix. Total no of scanners : **04**
- x. Total no of Xerox facility (at Depts & Office): **04**
- xi. Total no of Wi-Fi routers : **05**
- xii. Internet Bandwidth : **200mbps**

- xiii. Seminar halls : **01**
- xiv. Auditorium : **Nil**
- xv. Details of sports facilities
- xvi. Gymnasium (No of stations) : **01**
- xvii. Rooms for administration : **02**
- xviii. Water – RO facility : **01**
- xix. Toilets for staff (Men/Women/Differently abled): **02**
- xx. Toilets for students (Men/Women/Differently abled): **02**
- xxi. Divyanggan friendly facilities (Ramps/Lifts/Softwares): **02**
- xxii. No of fire extinguishers in the labs and corridors : **Nil**
- xxiii. Solar energy details – LEDs , Green Audit Status : 6KW Solar Plant Available**
- xxiv. Examination Cell : **01**
- xxv. Library
 - No. of Books & Journals : **10,683**
 - Status of Automation : **Done**
 - E-journals : **Yes**
 - Nlist subscription : **Yes**
 - Internet : **available**
 - Foot Fall : **available**
 - E-footfall: **not available**
 - Xerox Facility (at Library): **available**
- xxvi. Women's waiting hall : **available**
- xxvii. Grievance Reddressal Cell : **available**
- xxviii. Health Centre: **not available**
- xxix. ELL : **01**
- xxx. JKC Lab : **Not available**
- xxxi. Computer Labs : **02**
- xxxii. Canteen Facility : **available**

10. Research :

❖ No of collaborations / Functional MoUs

Year	2022-23	2023-24
Number of collaborations / MoUs	03	13
No. of Follow up Activities	03	13

❖ No of publications in UGC – CARE listed journals

Year	2022-23	2023-24
Number of Publications	05	22

❖ No of start-ups

Year	2022-23	2023-24
Number of start-ups	Nil	Nil

❖ No of patents

Year	2022-23	2023-24
Number of patents	Nil	Nil

❖ No of Research Guides

Year	2022-23	2023-24
Number of Research Guides	01	01

❖ No of Research Scholars

Year	2022-23	2023-24
Number of Research Scholars	01	Nil

❖ No of Major/ Minor Research Projects

Year	2022-23	2023-24
Number of Major RPs	Nil	Nil
Number of Minor RPs	Nil	Nil

❖ Incubation Centre with Research Facility: ~~Yes~~/No✓

❖ Consultancy offered:

Area	Organization (MoU)	Revenue Generated
Nil	Nil	Nil

11.Policies prepared and implemented (Give Details): **Nil**

12.No. of Committees appointed (Provide links of meeting minutes & reports) : **37**

13.Extension activities (Current year)

- a) No. of Extension activities in the Neighborhood for social and holistic development : **11**
- b) No of Extension activities conducted through NSS/NCC/ RED CROSS/YRC : **33**
- c) No of Extension activities in collaboration with government agencies : **05**
- d) No of Extension activities in collaboration with Non-Governmental Organizations : **Nil**

14. Feedback, Student Satisfaction Survey mechanism adopted :

(Provide Link) <https://forms.gle/VZxPTjANei548u3x6>

15. Alumni Association – involvement and activities :

No. of meetings conducted : **02**

16. Awards and achievements-current year (to be verified -)

❖ Students : **Nil**

❖ Staff : **Sri P.S.Jagga Rao, Lecturer in Physics and**

Smt.D.Meenakshi, Junior Assistant got meritorious award

17. Total no of scholarships and free ships (Current Year): **560**

Total Amount in Rs:- **12,74,291/-**

18. Total no of capacity building and skill development activities conducted by the college (Current Year)

Teaching	03
Non –Teaching	03

19. Trainings conducted by JKC for competitive exams during the last two years

Training:

Year	2022-23	2023-24
Number of students registered	111	141
Number of students trained	111	141
a. from your GDC	111	141
b. from other colleges	0	0

Placements:

Year	2022-23	2023-24
No. of companies visited the campus	15	07
Number of students	335	150

Placed		
a. from your GDC	34	59
b. from other colleges	301	91

CSP:

Year	2022-23	2023-24
Number of students Participated in CSP		
a) B.A	20	16
b) B.Com	43	40
c) B.Sc	83	108

Internship:

Year	2022-23	2023-24
Number of students completed Internship		
d) B.A	20	16
e) B.Com	43	40
f) B.Sc	83	108

Type of Internships:

Year	2022-23	2023-24
Total No of Physical Internships	01	01
Total No of Online Internships	Nil	Nil
Total No of paid Internships	Nil	59

20. Student Support and Progression

A. Students Progression to Higher Education (Programme wise)

Year	2022-23	2023-24
Number of students		
a) B.A	11	03
b) B.Com	23	05
c) B.Sc	34	41

B. Employment (Programme wise)

Year	2022-23	2023-24
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Number of students		
a) B.A	04	05
b) B.Com	12	49
c) B.Sc	18	05

C. Entrepreneurship (Programme wise)

Year	2022-23	2023-24
Number of students		
a) B.A	Nil	Nil
b) B.Com	Nil	Nil
c) B.Sc	Nil	Nil

21. Grants/funds received from (in Lakhs/Rs.)

A. Government : **Rs.13.42 Lakhs**

B. Non-governmental bodies : **Nil**

C. Individuals/ Philanthropists : **Nil**

D. CSR: **Nil**

E. Budget allocated for Infrastructure: **Nil**

F. Expenditure for Books & Journals : **Nil**

Budget Sanctioned Rs. **13.42 lakhs**; Utilized Rs. **13.42 lakhs**

22. Governance and Leadership

❖ Institutional Development Plan (Next two years)

- **Raising of the standards of the institution in terms of academic as well as co-curricular activities by forming various committees and involving the students.**
- **Renovation of College development committee.**
- **Involvement of alumni association for establishing and repairs of infrastructure facilities.**

❖ Institutional distinctiveness in specified area

23. Contribution of IQAC

❖ Incremental changes during the last two years

- **More follow-up in college activities.**
- **More add-on courses are offered.**
- **Conduction of more orientation programs for teaching and non-teaching faculty with reference to NAAC and proceedings of the CCE**

24. Best Practices of Institution

1. ICT Enabled Teaching-Learning

2. Invoking the idea of serving the needy and deprived

25. Evaluative Reports of the Departments (Provide Links)

Available in each department

26. For Autonomous Colleges

A. Academic Council

- Last Academic Council meeting date
- Major decisions for enriching curriculum/Academics

B. Controller of Examinations

- Examination reforms proposed and implemented
- CIA
- Mechanism for addressing grievances
- Mechanism for transparency in setting up of Question papers
- Mechanism for appointing examiners
- Mechanism adopted to ensure the security of information
- CoE expenditure report with details

C. Board of Studies

- Mechanisms for updating curriculum
- Justification Reports for Curricular revamp

D. Governing Body

- Last G.B meeting date
- Major resolutions for administration

27. College Handbook (to be uploaded on the college website): **Yes**

28. College Magazine (to be uploaded on the college website): **Yes**

29. Monthly News Letters (to be uploaded on the college website): **Yes**

30. Departmental meeting Minutes Registers (to be verified): **Available**

31. Reports of various committees (to be verified): **Available**

32. CPDC/Finance Committee Meeting Minutes Registers (to be verified) : **Available**

33. Implementation status of Biometric Attendance and TLP Reports (to be verified): **Implementing**